SELF STUDY REPORT

FOR

1ˢᵗ CYCLE OF ACCREDITATION

GOVT. GAJANAN MADHAV MUKTIBODH COLLEGE SAHASPUR LOHARA DIST-KABIRDHAM(C.G.)

GOVT. GAJANAN MADHAV MUKTIBODH COLLEGE SAHASPUR LOHARA DIST-KABIRDHAM(C.G.)
491995
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Govt. Gajanan. Madhav Muktibodh College, Sahaspur-Lohara, Dist-Kabirdham, C.G. Affiliated to Hemchand Yadav University, Durg C.G. as an Institute of higher education situated in western C.G. of India. The foundation of the college was laid down in August 1989 as a government college with minimum infrastructure and limited Arts faculty. Earlier the college is conducted in Govt. Primary school, Sahaspur-Lohara following the affiliation of Pt. Ravishankar Shukla University. The gradual increase in the number of students and continuous demand result in shifting to Govt. higher secondary school Sahaspur-Lohara. In 1997 the college is upgraded with a Post Graduation program M.A. (History). Finally, college is shifted to the present campus in the year 2014. Since then it has been making strides in terms of academic and infrastructure up-gradation which has enabled it to emerge as a forerunner in Education in the rural and economically backward tribal populated region. The college offer Post Graduation in M.A. History and under Graduate Programme in B.A., B.SC. (Biology and mathematics) and B.com with at present 1250 Students in 2020-21. A team of dedicated and well-qualified faculty members facilitates effectual teaching and contributes to shaping the next generation.

Vision

Our vision is to impart quality and value-based higher education to the student in particular of underprivileged section and in the general young generation of the society enhancing them compassion, competence and confidence, sense of responsibility, and transforming the students into responsible and dedicated citizens committed to serving the society and nation as a whole.

Mission

1. Imparting quality and value - higher education to students.
2. Developing managerial and based entrepreneurial skills among students.
3. Expansion of extensive activities of the college for the development of the society.
4. Motivating the student to actively participate in social activities.
5. Promoting faculty members for advanced research and teaching methods.
6. To inculcate a sense of unity, discipline, responsibility, service toward national and society.
7. Focus on maximum participation of girls toward higher Education.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Adequate library facilities.
2. The active NSS and NCC units.
3. Availability of clean and green campus.
4. The student actively participates in the sports activities.
5. Campus with Wi-Fi facility is available.

6. Excellent academic results with positive trends.
7. Well-qualified, experienced staff and dedicated Buildings.
8. A sense of gender quality and environment awareness, brotherhood, and responsible citizenship for nation Building.
9. Legacy of 32 years (1989-2021) is of college running on value, honesty, sincerity commitment, and integrity to the education system.
10. Availability of flora and fauna.
11. Good progression of female students in UG, PG Program.
12. Consistently rises in annual student strength.
13. The willingness of teaching faculties to accept administrative responsibilities as well.

Institutional Weakness

1. Lack of e-resource in the library.
2. Lack of required ICT facilities.
3. Absence of value-added course adds on course certificate course, post-graduate program in various stream.
4. ICT-enabled tools are not used to greater content by every teaching faculty of the college.
5. Limited in infrastructural facilities.
6. Functional MOU(memorandum of understanding) collaboration with other institutions and Industries.
7. Negligence of incubation center, skill India and startup India.
8. Conducting seminars, workshops on personalities, and other related topics are lesser.

Institutional Opportunity

1. Improving the academic activities.
2. Conducting seminars workshops and other auxiliary activities.
3. New P.G. program enables introduced in the college under Hemchad Yadav University.
4. Scope of enhancing employability of students by bringing new vocational courses.

5. Research centers for various departments.

Institutional Challenge

1. Attracting the non-government and government funds for the development of the college.
2. Need to foster an adaptive environment for add-on courses, certificate courses, value-added courses.
3. Upgradation of the program as per the present scenario.
4. High-quality Wi-Fi facilities cover the whole campus area.
5. A placement cell needs to be established for providing better employment opportunities to the unemployed student in search of jobs.
6. Making available of the suitably qualified candidate of as per required educational experience staff to the recruiting various company agencies.
7. Introduction of job-oriented courses.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college considers its curricular Aspects as one of its pillars of strength. Since the college is affiliated with Hemchand Yadav University Durg, the academic and administrative validation of the College is largely dependent upon the University. However, the college invests its best effort in the implementation of the curricular aspects as mandated by University rules and regulations. The college offers a diverse range of academic programs with greater academic flexibility of various subject combinations across its many academic programs. The college makes it a point to see that its girl students are timely and adequately oriented toward college education-based livelihood-skills development and pertinent career choice through improvement in colleges' academic flexibility, curricular & planning & implementation, and enrichment of the curriculum. This is monitored and improved upon through the suggestion of the stakeholder- student and teacher which a collected and documented through a full-fledged feedback system in the college. The usual feathers of curricular aspects like preparation of academic calendar, effective curriculum delivery though elaborated teaching plans, mandating internship/field trips/excursion, etc are well adhered to by the college teachers, IQAC, and administration.

Teaching-learning and Evaluation

The college performs the basics of teaching-learning and evaluation to a tee. The college caters to the educational needs of a multivariate population of students with diverse upbringings and aptitudes. The college continuously involves its student in advanced rationalizing and exploration through interactive teaching-learning methods like the use of ICT facilities, experimentation, debating, group deliberation, and interviewing. The teacher in the college is well-versed in digitally disbursing class notes, lecture notes, power-point presentations, study material, tutorial YouTube videos from authentic and trusted online resources via Emails or WhatsApp to the student. The college motivates faculty development programs to improve upon the professional aptitude and capability of its teachers so that their teaching delivery remains at par with contemporary standers. The college invests its earnest efforts to consistently gauge the efficacy of its teaching-learning techniques for constant evaluation of teachers' teaching performance through their incremental academic accomplishments and students' learning outcomes through their improved annual results reflecting higher pass percentages. The college is a Government institute that has strictly adhered to the seat reservation policy for ST/SC/OBC students and has recorded an increase of 10-20% in student enrolments year on year. The college being a University-affiliated institute has shown exemplary efficiency in ascertaining the POs, PSOs, and COs of its academic curriculum with serious promptness. The student of the college has hugely benefited from colleges swift and smooth functioning resulting in greater learning outcomes and better academic performance leading to improved students' satisfaction year one year.

Research, Innovations and Extension

Research and innovation are the backbones of any society. The faculty of the college is active towards academic work. Participate actively in workshops, seminars organized by various colleges. The College teaching faculty have their publication indexed on Google scholar & Research Gate with prominent citation and h-index. A total of 3 Text-Books and & Reference Books, authored or co-authored by a college Assistant Professor have been published in the last 5 years. A total of Chapters have been published in reputed Books & Edited Research volumes. A research project sponsored by UGC was accomplished by one of the faculties from

History. The enthusiastic teacher of the college has won awards at both national & international platforms for their extraordinary performances in the field of research education & service towards society and national missions. The colleges' social responsibility is being fulfilled through extension Activities being spearheaded and carried out by Colleges' NSS, NCC in the Field of village Adoption, environment Protection, Tree plantation, Swachh India, AIDS Awareness, Voter Awareness, Water Sanitation Dengue prevention, etc.

Infrastructure and Learning Resources

The infrastructure and learning Resource of the College have enhanced significantly in the last five years especially the infrastructure which has grown by leaps and bounds. Classrooms, Office, Science Laboratories, ladies Toilets, stock room, RO water facilities, and new Chairs & Tables and LCD projector facilities have been added to the pre-existing older construction of the college. The classroom is well-equipped with LED lights, Fans, Dust-free green boards, comfortable chairs, tables, benches, and desks for a smooth teaching-learning process. The Wi-Fi-enabled college campus keeps the student connected and updated to global happenings. The college has a battery of PC desktops distributed among various departments that are connected to high-speed 4G internet. Budgetary provisions for the augmentation, maintenance & replacement of the physical facilities for continuous accessibility have been a regular feature of a college's infrastructure. Around volumes; Reference Book - 8000, Magazine, Newspaper. The library also possesses other reading materials in various formats like government documents, reference materials, and more. At present, the library management system is in process.

Student Support and Progression

The College made earnest efforts in ensuring essential assistance, meaningful learning, holistic development, and professional progression of students. The college has established several mechanisms for Student Support and Progression and these are Grievance Redressal Cell, Anti-Ragging Committee, Student Union, Alumni Association, etc. Government scholarships provided through the College have benefited on an average nearly 55% of the total enrolled students in the last five years. College regularly imparted training on soft skills, language & communication skills, life skills including tips on physical fitness, yoga, health & hygiene, and computer skills to its students. On average, nearly 37% of total enrolled students were benefited from the guidance for competitive exams and career counseling provided by the College during the last five years. The College strictly adhered to the execution of guidelines by statutory! regulatory bodies, zero tolerance on sexual harassment, online! offline submissions of students' grievances and timely redressal of student grievances in a transparent and expeditious manner. The College students participated in many inter-college / district! zonal! state / national/international competitions of cultural activities and sports during the last five years. The Colleges' Student Union was constituted every year and its office bearers were elected or nominated as per the Government directives. Colleges' NSS, has student members in plenty and they pro-actively participate in the social service, health sensitization and AIDS awareness activities carried out by the College. To extend the Colleges' motto of social/national - consciousness, environmental protection, and water conservation. The Alumni Association of College has remained obliging & benevolent and contributed liberally towards Colleges' development.

Governance, Leadership and Management

The College under the stewardship of the Principal has developed an organizational structure and culture that not just only succeeded in fulfilling the vision, mission, and core values of the institute but also enabled efficacious jurisdiction, participative decision making, academic planning, and administrative implementation for successful Governance, Leadership, and Management in the College. Colleges' core principles of transparency, participation and functional democracy were followed in practice in the matters of financial management, planning human resources, recruitment, training, performance appraisal, and leadership. Colleges' administration is much decentralized, lucid, and unequivocal with a participatory form of management. The Staff Council has its say in several academic and administrative aspects of the College. The major thrust areas of the College have seen improvement because of the well-identified, well-designed, and well-executed strategic / perspective plans like teaching-learning, new academic programs, infrastructure, research, student employability, co-curricular activities, fund mobilization, fund utilization, etc. The implementation of e-governance in administration, finance & accounts, student admission & support, and examination has only made things much smoother and efficient. A plethora of welfare measures for teaching and non-teaching staff has strengthened the bonding between College and its staff. Despite the paucity of funds, College tried its best to financially support a few of the teaching staff for attending conferences and workshops. College also organized professional development programs for teaching and non-teaching staff. The internal performance appraisal of the College staff was accomplished in a non-partisan manner without any fear or favor. Receipts of nearly INR Lakhs were collected by the College from non-government bodies during the last five years. The major resources of funds for the College have been funds collected through students' tuition fees, RUSA, Government scholarships, UGC, and a few philanthropic organizations and individuals. IQAC of the College has been working relentlessly to ensure impeccable quality in all the curricular & co-curricular activities of the College. The institutional review system of the College has been managed well by IQAC through its structured feedback system, deliberation & brainstorming on corrective measures and their implementation.

Institutional Values and Best Practices

The College realizes its social and national responsibilities and prides itself as a valuable institution of higher education for both (Boys & Girls). The societal and national issues like Gender equity & sensitivity, Environmental sustainability, Inclusiveness, Universal harmony & tolerance, Constitutional obligations, Professional ethics, etc have always remained at the forefront of the Colleges' activities. Our institution helps in grooming girl students to be self-reliant, continuous learners, effective communicators, socially responsible, and sensitive to gender issues with zero tolerance towards sexual harassment. College undertook many initiatives to promote and inculcate the aforementioned values in its students. The college has developed a proper waste management system wherein solid, liquid, biomedical, and e-wastes are adequately managed inside the campus. College is practicing the usage of solar-powered bulbs and 100% of lighting requirements are met through LED lights. College treats its water resources judiciously and has put in place the systems .for rainwater harvesting, borewell recharge, water storage, and proper maintenance of overhead water tanks and pipeline distribution. The college has undertaken all the green campus initiatives like automobiles restriction, bicycle use by students and staff, pedestrian-friendly roads, plastic free campus, and green landscaping of campus. The college has performed a green audit of the campus and is also proactively involved in environmental promotion activities outside the campus. The college organizes various activities to promote harmony towards communal, regional, linguistic, socio-economic diversities. College also conducts several programs to sensitize the students and staff towards Constitutional duties & responsibilities. Colleges' formal Code of Conduct for students, teachers, Principals & non-teaching staff has been introduced by IQAC to streamline the professional ethics of all the stakeholders. The two Best Practices of the College are women-centric and the construction of a botanical garden on campus. The Institutional Distinctiveness of the College emphasizes the special services extended by the students and staff of the College towards humankind.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT. GAJANAN MADHAV MUKTIBODH COLLEGE SAHASPUR LOHARA DIST-KABIRDHAM(C.G.)
Address	Govt. Gajanan Madhav Muktibodh College Sahaspur Lohara Dist-Kabirdham(C.G.)
City	SAHASPUR LOHARA
State	Chhattisgarh
Pin	491995
Website	govtgmmcollege.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	B.s. Chauhan	07741-269654	7746914224	-	govtcollagelohara @gmail.com
IQAC / CIQA coordinator	K.s.parihar	07741-269655	9406207974	-	kamtisinghparihar @gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Date of establishment of the college	01-01-1989

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Chhattisgarh	Hemchand Yadav University Durg	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	20-09-2017	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Govt. Gajanan Madhav Muktibodh College Sahaspur Lohara Dist-Kabirdham(C.G.)	Urban	10	1323.08

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Art	36	HSSC	English,Hindi	800	749
UG	BSc,Science	36	HSSC IN SCIENCE STREAM	English,Hindi	300	300
UG	BCom,Commerce	36	HSSC	English,Hindi	180	131
UG	BSc,Mathematics	36	HSSC	English,Hindi	180	56
PG	MA,History	24	GRADUATION	English,Hindi	60	6

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				14
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				14
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				11
Recruited	4	0	0	4
Yet to Recruit				7
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	1	1	0	2
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	1	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	2	0	3
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	8	1	0	9
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	653	0	0	0	653
	Female	583	0	0	0	583
	Others	0	0	0	0	0
PG	Male	4	0	0	0	4
	Female	2	0	0	0	2
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	27	21	14	5
	Female	27	18	14	4
	Others	0	0	0	0
ST	Male	48	37	44	31
	Female	76	48	41	31
	Others	0	0	0	0
OBC	Male	343	266	255	158
	Female	385	268	178	90
	Others	0	0	0	0
General	Male	27	19	31	14
	Female	43	32	31	9
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		976	709	608	342

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
149	149	149	123	97

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	5	5	5

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1251	976	709	608	342

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
290	290	290	290	238

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
334	181	113	96	38

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
14	13	14	14	12

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
14	14	14	14	14

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 7

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
14.18	15.12	16.78	11.62	4.24

4.3

Number of Computers

Response: 3

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college is affiliated with HEMCHAND YADAV UNIVERSITY, DURG, and follows its prescribed syllabus. At the starting of the academic session under the supervision of the academic in charge, the college conducts a teaching staff meeting regarding the discussion related to the academic calendar, timetable, Teaching process, and implementation of other extracurricular activities that are to be scheduled during the session. Time table is prepared by the teaching staff which is to be carried out during the session for effective curriculum delivery. The schedule of internal assessments like unit tests, Quarterly Exam, Pre annual exams is prepared. The academic calendar of college is prepared by the academic committee. The respective subject proposed teaching plan and teaching Dairy are prepared for effective implementation in the college during the teaching-learning process. The various committee is created for the Implementation of curriculum and extracurricular activities as per the academic calendar. A well-equipped central library is established to assist students in their teaching-learning process.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

An academic year of College starts in the month of July and ends in the month of June of every year. The academic calendar is being prepared at the beginning of the year under the direction of the academic in charge.

- The Principal directs all the teaching faculty to prepare the teaching plan and schedule for the admission process, unit test, quarterly test, pre-annual exam, curricular and co-curricular activities according to the college's academic calendar.
- The IQAC and academic council organize the regular meetings after three months for internal assessment evaluation i.e. The gap where we are ? and where we have to be is evaluated. If any gap or hurdles arises in its attainment. Remedial measures are being taken to solve problems for the achievement of the institutional objectives.
- The academic calendar and class-wise teaching timetable are displayed on the notice board of the college.

- Introduction program is conducted for the UG and PG Ist Year student to introduce them to college's and University's norms and regulations.
- Curricular and Extracurricular activities are carried out in college during the academic year for building the personality, cultural aspects, and soft skills among students.
- The students actively participate in the event to show their hidden talent and interest through conducting an annual cultural program, annual sport, and annual day in the month of December/January every year.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: D. Any 1 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 80

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 4

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Hemchand Yadav University, Durg prescribed curricular is followed by the college. Cross-cutting issues relevant to gender environment and sustainability, human values, and professional ethics are available in the university's curriculum. The courses in which the institution integrates cross-cutting are explained below in the following manner.

Cross-cutting issues in our curriculum:-

- **Curriculum relevant to Environmental and Sustainability**

Program name	Course title
B.Sc, B.com, B.A. (All Units)	Environmental awareness
B.Sc.III, Botany Paper-II, Unit-2nd & 3rd	Ecosystem Ecology and Plant Utilization
B.Sc.III, Zoology Paper-I, Unit-1st & 2nd	Ecology and Environmental Biology
B.A.III Political Science Paper-I, Unit-5 0	Environment

- College Student participates in various activities like plantation, Swachhata Abhiyan, etc.
- At the Graduation level for all programs University prescribes Environmental studies as a compulsory part of the curriculum.
- The curriculum **is relevant to Professional Ethics-**

Program name	Course title
B.com II Paper-II, Unit-I	Companies act 2013
B.com I Paper-II, Unit-I	Communication Skill

- In Commerce Business Communication subject is made a compulsory part of the curriculum.

- **The curriculum is relevant to gender issues -**

Program name	Course title
B.A. II, Sociology Paper- I, Unit-II	Women and minorities

- The women's cell was established in the college.
- The anti-Ragging committee has been constituted to avoid any kinds of ragging, issue, or injustice done for girls students.
- The college organizes various programs related to gender equality, legal rights of women.
- The college invites personalities of society representing at district, state-level for motivating the girl's student in their overall development.

- **The curriculum is relevant to Human Values and rights -**

Program name	Course title

B.A. III, PoliticaL Science Paper- I, Unit-V	Human Values
B.Com-I Paper-II, Unit-V	Human Values

- College conduct human rights day to make an aware student of human rights and duties.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View Document](#)
Any additional information	[View Document](#)

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 3.09

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	4	4	4

File Description	Document
Programme / Curriculum/ Syllabus of the courses	[View Document](#)
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	[View Document](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View Document](#)
Any additional information	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 0

1.3.3.1 **Number of students undertaking project work/field work / internships**

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: B. Any 3 of the above

File Description	Document
Any additional information (Upload)	[View Document](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: C. Feedback collected and analysed

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 81.22

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
494	465	412	379	230

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
500	500	500	500	410

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
290	290	290	290	238

File Description	Document
Average percentage of seats filled against seats reserved	[View Document]
Any additional information	[View Document]

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

At the beginning of the academic session after admission introduction programs are organized by the institution. T conducting the introduction program is to develop a congenial environment for the teaching-learning process. Teac performance and learning outcomes of the students at regular intervals through individual class responses, group d students, observing the student during laboratory practicals, performance during the unit test, and previous exam r in differentiating between advanced and slow learners. Different strategies are planned for two groups of students.

Slow learners:- The teaching faculty first identify the slow learners through the class test, group discussion presen more attention to improving the academic performance of the demerit section of slow learners. A congenial enviro Remedial classes are organized. Special treatment is given by teachers to boost morale and bring confidence amon towards fast learners. If needed syllabus revision and doubt clearing classes are conducted, studying materials are learning skills.

Advance learners:-The advanced learners are the eyeballs of the institution. They are encouraged to be creative, learners in preparing notes and assist them in their studies, develop managerial skills. They are motivated towards competitions held at college, district, university, state, and national levels. Faculties of different departments comm regarding the scope of different courses being offered as well as provide guidance in relation to the student's aptitu different special skills are encouraged to show their talents in college fests and other events. Students who particip extracurricular activities and bring laurels to the colleges at college, district, state, national level are felicitated. Th themselves in the competitive/ entrance exam like Banking, PSC, Vyapam, Other state and central level exam

File Description	Document
Upload any additional information	[View Document](#)
Past link for additional Information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 89.36

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The institution adopted a student-centric method for the development of learning skills among the students. For this purpose, it follows the academic calendar framed under the supervision of the academic in charge by all department faculty. Under the guidance of the Principal and IQAC committee, different steps are taken for the successful implementation of the teaching-learning process. Every faculty put more effort to make their lecture session interactive. To ensure satisfaction among students they are encouraged to ask questions as per related subjects problems without any hesitation. The students directly contact the Principal for any issue. The grievance and redressal cell hear and sort out the problems quickly as much as possible. The WhatsApp group is created of different departments of different streams class wise which provides a platform to the student to post any problem at any time and solve them quickly. The college provides well-equipped laboratories for practical based subjects. In the science stream, experimental learning is followed. This learning creates laboratory awareness, handling of instruments, glassware, and chemicals. Teachers demonstrate and students perform practicals in the laboratory. Assignments are assigned to students of course-related topics to work which helps them to unearth various learning sources and cultivate and analytical and reasoning capabilities. The senior students act as a mentor for the newcomers in teaching and work as an assistant for conducting lab experiment. Time to time debate, quiz, the seminar is held on the relevant topics which help student in overall development. With the help of NSS volunteers and NCC cadets swatch Bharat mission, traffic awareness, AIDS awareness campaigns like community base of activities and service are performed. The college organizes group discussion, debate, laboratory practicals, educational excursion tours, quiz, poster competition for overall exposure and development of the student. The lecture methods are adopted to explicate the topic. The lecture was marked as very effective for explaining, clarifying, and exemplifying decorative procedural and conditional knowledge, student-centric activities encourage students to become motivated, confident, proactive, participative, gain hands-on experience.

File Description	Document
Upload any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

·   The college is well equipped with ICT tools to enhance the effective teaching-learning process for the benefit of students. The institution motivates its learning staff to use ICT-enabled tools for effective teaching in the classroom. They are advised to learn to use ICT tools like the internet, PC, Tablets, LCD, Projectors, smart board, WhatsApp, etc. for sharing lectures notes, study materials, tutorial videos with the students. The online class is conducted by the use of ICT tools.

·   The college campus is fully facilitated with free WI-FI connections. The students are taking advantage of the internet connection available in all corners of the classroom, labs, library, common room, staff room, sitting lounge, cycle stand.

·   The college makes available LCD projectors with a foldable screen in all science classrooms. Smart classrooms with LCD projector facilities for common use are made available to all teaching faculty.

· Smartphones, PC tablets, PC laptops, PC desktops, are used for the teaching-learning process as and when required.

·   The students are provided with class notes, lecture notes, PowerPoint presentations, study material, tutorials through you-tube videos from an authentic and trusted online resource and sent through Whatsapp, email.

File Description	Document
Upload any additional information	[View Document](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 89.36

2.3.3.1 Number of mentors

Response: 14

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document](#)
mentor/mentee ratio	[View Document](#)
Circulars pertaining to assigning mentors to mentees	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 95.71

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)
Any additional information	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 0

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest

completed academic year in number of years)

Response: 5.36

2.4.3.1 **Total experience of full-time teachers**

Response: 75

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	<u>View Document</u>
Any additional information	<u>View Document</u>

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The institution examination committee manages the frequency and mode of internal assessment. Unit tests, class tests, home assignments, pre-annual exam schedules are firstly displayed on the notice board, college website, WhatsApp group classwise before the one-week examination. Signatures of the students are also taken in the attendance sheet at the time of pre-annual exam. The corrected answer sheets of each subject are provided to student by their subject teacher. If any type of queries and doubt arises it is been shortout and clarified by the particular subject teacher. College follows the university's examination procedure. Annual exam examination pattern is adopted in UG while semester pattern is adopted in PG. afterall internal assessment is done 10 % of marks obtain in overall exam are added to the final score obtained in the annual exam while in PG 20 marks of internal assessment are added to the final scores of the semester exam.

File Description	Document
Any additional information	<u>View Document</u>
Link for additional information	<u>View Document</u>

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The Institution follows the norms and regulations of Hemchand Yadav University Durg. Internal assessment/external examination committee under Principal supervision Examine in fair manner and ensure the effective implementation the evaluation method.

Examination-related grievances like the correction in marks, re-totaling, revaluation of students are suggested to approach the university Hemchand Yadav University, Durg is at present governing the external process. On our website, student sections are made available to discuss the student grievances and consult the university for any types of examination-related errors. Internal assessment marks are duly uploaded in the university portal as per the schedule.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The college provides programme outcomes, programme specific outcomes and course outcomes displayed in the website and admission booklet. After admission process the introduction program. are organized to make aware of the programme outcomes, programme specific outcomes and course outcomes motto of their particular subject which is helpful in building students competence, personality, interpersonal and communication skill. If any hurdles arise in the attainment of these outcomes is also taken into consideration.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Upload any additional information	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The teaching, learning, and evaluation process are designed in such a way so as to give enough weightage to each of the specific learning outcomes. The data are collected related to the student learning outcomes by unit test, classroom group discussions, university examination result, the inclusion of co-curricular and extracurricular activities, practical, class assignments. The annual exam results of the university are

recorded analyzed by the particular department and then reported to the head of the institution. The excellent performance of the students is recorded. The continuous assessment is the main tool for the evaluation of program outcomes, program-specific outcomes, and course outcomes attainment. Internal assessment, remedial classes, projects, academic discussion are reviewed by each department. The academic activities of every department are monitored by the Principal and IQAC Members. The feedback reports are analyzed by the IQAC and steps for improvement are planned accordingly.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 93.71

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
331	173	84	71	25

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
331	173	94	82	27

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.18

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)

2.7.1 Online student satisfaction survey regarding teaching learning process

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of endowments / projects with details of grants	[View Document](#)
e-copies of the grant award letters for sponsored research projects / endowments	[View Document](#)
Any additional information	[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 **Number of teachers recognized as research guides**

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 Number of departments offering academic programes

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	2

File Description	Document
Supporting document from Funding Agency	[View Document](#)
List of research projects and funding details	[View Document](#)
Any additional information	[View Document](#)
Paste link to funding agency website	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

1. The classroom, seminar hall, well equipped central library are established for conduction of class, seminars, group discussions, and awareness programs for exchange of views and innovative ideas among students as well as faculty.

2. The science laboratories act as the best center for the transfer of knowledge.

3. The central library consists of various variety of books and magazines.

4. The Wi-Fi facilities help the students to update their knowledge with the innovative use of ICT tools.

5. The field in the vicinity and the garden bed is the easy source imparting knowledge about the flora and fauna available in the region.

6. Environment day, earth day is celebrated including the activities related to the environment i.e. plantation program, essay writing, slogan, etc.

7. The college infrastructure is physically supported by a water harvesting system, best disposal of waste materials.

8. NSS and NCC units function in many activities that cultivate the spirit of social services.

9. Students are encouraged to share the information about their respective and related subjects through newspaper and magazine cuttings, displayed on the notice boards.

10. Plate decoration and rangoli competition using flowers are included in the annual cultural activities of the college.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

3.3.1.2 **Number of teachers recognized as guides during the last five years**

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)
Any additional information	[View Document](#)

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)
Any additional information	[View Document](#)

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List books and chapters edited volumes/ books published	[View Document](#)
Any additional information	[View Document](#)

23-08-2022 11:52:03

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The institution's contribution towards extension activities are elaborated in the following ways:-

·   NSS/ NCC units of the college contributed a lot to social welfare and awareness program during in last five years.

·   The student is encouraged to participate and also extend their services in the NSS and NCC units.

·   The students actively participated in various activities such as general health checkup camps, Blood donation camps, AIDS awareness camps.

·   NSS activities make students aware of their social responsibility towards family, society, nation.

·   Yoga, voter awareness, Tree plantation, traffic rules, and protection are the activities that contribute to students' welfare.

·   Under the SVEEP program awareness activities like slogan writing, essay competition, poster competition, rangoli competition, Door to door campaign were conducted to make people aware of using the right to vote.

·   The human chain was made in AIDS awareness activities.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 2

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	01	01

File Description	Document
Number of awards for extension activities in last 5 year	[View Document](#)
e-copy of the award letters	[View Document](#)
Any additional information	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 18

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	3	5	4	4

File Description	Document
Reports of the event organized	[View Document](#)
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	[View Document](#)
Any additional information	[View Document](#)

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 8.94

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
26	42	75	62	60

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 0

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

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2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	[View Document](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	[View Document](#)
Any additional information	[View Document](#)

23-08-2022 11:52:03

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college campus has a land area of 10 acre with a total built-up space surrounded with greenery, ample fresh air, peaceful environment required for teaching. The college building has infrastructure facilities comprising of spacious and well– ventilated classroom and corridors with flooring. Classrooms are well-equiped with LED lights, fan, dust free greenboards, blackboards, comfortable chairs, tables required for a smooth teaching-learning process. The student are connected and updated with studies through availability of high speed Wi-Fi connection.

The college is consist of following physical facilities are given below

S.No	Particular
1	Classroom
2	Chemistry lab
3	Library
4	Library reading room
5	Principal office
6	Office room
7	Teachers staff room
8	IQAC room
9	NCC room
10	NSS room
11	CCTV servile
12	computer
13	Laptop
14	Printer
15	Colour printer
16	UPS
17	Scanner
18	Bio attendance machine
19	CPU

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The college has main central courtyard is equipped with an open stage and can accommodate 200-300 students. This central courtyard is used for all the cultural activities and gathering related to music, dance, drawing, painting, drama, singing and sports activities. The national celebrations like International yoga day, Independence day, Republic day held in the college. College students have been regularly and enthusiastically participating in various cultural activities at the districts, state and national level youth festival, Dance, Music, Drawing, Painting and Drama Competitions. The college students brought laurels by winning several trophies.

The college has playground were various sports activities are perform. The college has all requisite sport equipments and gears for various outdoor games like- athletics (long jump, high jump, shot-put, discuss/javelin throw) cricket, volleyball, kabaddi, kho-kho, handball and various indoor games like Chess, Carrom, Badminton etc. the college student participated in various sports event conducted at district, state and national level. They collectively added achievements to the college by bringing laurels

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 0

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 0

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five**

years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	[View Document](#)
Upload audited utilization statements	[View Document](#)
Upload any additional information	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The college library consists of 8000 books approx of the related subject as per the syllabus prescribed by the unive are available to students of rural areas. Its play important role in the development of poor and needy students of required books recommended by the teacher due to their financial issues. In addition to the books, it also has competitive books to cater to the needs of the visitors to the library and students preparing for competitive ex reading room to avail sound environment for students and teachers in their studies. The practice for the integrate in process. The meeting is conducted under the supervision of the Principle along with the Janbhagidari committe procedure for the establishment of the integrated library management system are raised.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional Information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books

5. Databases
6. Remote access to e-resources

Response: E. None of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 2.5

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
2.89	2.99	3	3.64	0

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 0.24

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 3

File Description	Document
Details of library usage by teachers and students	[View Document](#)
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college is updating its IT facilities for last five years on enhancement of academic and administrative area. The college is well equipped in terms of IT resources and facilities. The institution promotes IT Facilities to be updated by using ICT based tools like :- Internet, Smartphone, Smart board, e-mailing attachment, PC Tablets, whatsapp, openly accessible free Wi-Fi, LCD, Projector, Desktop Computer, PC, Laptop for enabling better, enhanced and effective teaching learning process. ICT based tools helps a lot students to get updated with present scenario. Teaching stops are encouraged to use updated ICT based tools in the classroom for making teaching and learning process effective. The students are furnished with lecture notes, study materials, Power point presentation, tutorial videos, web-links of study contents by teacher using of ICT tools. Three desktop computer system with high speed Internet Wi-Fi connectivity and printing facilities available in office IQAC room. One system is in Principal room. A PC laptop for common use of various power point presentation in the college available for teaching and non teaching staff. One smart class is available for teaching-learning process. Information about upcoming events in the college are available on the college website www.govtgmmcollege.ac.in .

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 417

File Description	Document
Upload any additional information	[View Document](#)
Student – computer ratio	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 29.37

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
2.539	1.039	4.14	3.02	3.028

File Description	Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college have proper established system and procedures for maintaining and utilizing physical, academic and support facilities according to norms laid down by Govt. Higher Education department C.G. The college administration ascertain the proper procedure through proper channels are followed as per the guidance issued by Govt. rules higher education department and Hemchand Yadav University. The college consist of established several committees for decision making, monitoring and recommending the various proposals/tenders pertaining to expenditure on augmentation and maintenance of infrastructural facilities in the college. The internal audit is performed by the senior Professor ensuring the proper utilization of funds in context to physical, academic and support facilities. Planning and allocation of budget is done at the beginning of the every academic year. All the academic, administrative and financial matters are decided

through consensus with final approval from the Principal.

The college has class rooms well equipped with LED lights, Fans, Dust free green boards, LCD Projectors with fixed/foldable screen and comfortable chairs, tables, benches and desks for a smooth teaching learning process. The Wi-Fi enabled college campus keeps the students connected and updated to global happening. The college has well equipped science laboratories for chemistry, physics, zoology, Botany. The college has well equipped library and reading room consist of books, magazine for transfer of knowledge. The sports facilities includes play ground, indoor and outdoor events materials are available.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 68.51

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
610	785	479	449	246

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

23-08-2022 11:52:03

File Description	Document
Upload any additional information	[View Document](#)
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

      1.Soft skills
      2.Language and communication skills
      3.Life skills (Yoga, physical fitness, health and hygiene)
      4.ICT/computing skills

Response: D. 1 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	[View Document](#)
Any additional information	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: B. 3 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.3

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
5	0	0	0	0

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 3.59

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 12

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Details of student progression to higher education (Data Template)	[View Document](#)
Any additional information	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 0

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations***, etc.*)**) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload supporting data for the same	[View Document](#)
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	0	00	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The college follows all the directives, guidelines of higher education and Hemchand Yadav University for the process of election for framing students council. The college has a well-functional student council that provides valuable service in the conduct of various infrastructural academic and administrative activities for the student benefit and welfare. The student serves the institution by actively participating in college administration, solving problems of students. The help desk is created by the college in which senior students actively participated in solving problems and helping in admission process-related issues. Women's cell is constituted which includes students as members. These members act as a bridge between college administration and students at large. The girl's students actively participated in women empowering activities through posters, slogans, rallies, rangoli, and essay competitions.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload any additional information	[View Document](#)
Upload any additional information	[View Document](#)
Report of the event	[View Document](#)
Report of the event	[View Document](#)
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni consist of the pass out students of the college moving forward for higher studies, job searching, serving their valuable duties in various Government and non-government institutions, companies, industries. The college keeps continuously monitoring the movement of alumni. They play an important role in the progression and development of the college. The alumni interaction with students helps the current students to understand the gap between the theory and real-life situation as well as helps them what are the real traits required by the fresh candidates to qualify for corporate houses. The alumni association with its tireless efforts strives for the social welfare and employment-related awareness of the students of

the college as well as of the community at large. They became a part of the administrative and academic development of the college. They can contribute to college as per their willingness i.e. financial and non-financial aids.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	[View Document](#)
Link for any additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision

Our vision is to impart quality and value-based higher education to the student in particular of underprivileged section and in the general young generation of the society enhancing them compassion, competence and confidence, sense of responsibility, and transforming the students into responsible and dedicated citizens committed to serving the society and nation as a whole.

Mission

1. Imparting quality and value-based higher education to students.
2. Developing managerial and entrepreneurial skills among students.
3. Expansion of extensive activities of the college for the development of the society.
4. Motivating the student to actively participate in social activities for benefit of society.
5. Promoting faculty members for advanced research and teaching methods.
6. To inculcate a sense of unity, discipline, responsibility, service toward national and society.
7. Focus on maximum participation of girls toward higher Education.

The institution's vision and mission which is stated on the website, notice board. The college is governed effectively under the leadership of the Principal. Being Institutional head of the college Principal organizes meetings to frame policies, objectives, plans, strategies in accordance with its vision and mission. Principals keep continuous monitoring on the effective formulation of plans, policies, strategies. The various cells and committees are constituted. The functioning of committees/cells is performed by the convener and its members. The teachers play an important role in the accomplishment of the objectives effectively. The Principal coordinates with all stakeholders for achieving institution objectives.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

In the institution, effective leadership characteristics such as participative management and decentralization play an important role in the administration and implementation of plans, policies, strategies. The Principal is an institutional head of the college. The academic and administrative function is carried out under its supervision. The Principal is chairman of the staff council. The different committees/cells are formed and meetings are held in every academic session under the leadership of the Principal. Each and every committee/cell consists of conveners and members as per the availability of the staff in the institution. The Principal delegates authority and powers to the head of the department, convener, and members of various committees for the completion of work assigned. This shows the decentralization and management of the college. The congenial atmosphere is provided to them so that the HOD, convener, and its member can actively participate in the functioning of the institution and provide suggestions to the subject-related problems to the Principal. The responsibilities were delegated among faculty and non-teaching staff as per their interest capacity and experience. Participative management motivates the staff to give the best of all as much as possible. The evidence of the decentralization and Participative management is actively present from admission to the examination. Higher education and Hemchand Yadav University prescribed norms and directives laid down were followed. Decentralization and participative management acts an essential role in the quality arrangement and success of events and achievements objectives of cells/committees of the institution.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The college prepares the perspective plans, policies, strategies for performing the administrative and academic function at the beginning of the academic session. The various committees/cells and heads of the department play significant roles in the framing perspective plan, policies, strategies for the development of the institution as per needs persist from time to time. Feedback from all stakeholders related to services acts as a base for planning.

The perspective/strategic plan of college is given below-

(1) To Increase the employability of students.

(2) Introduction of new Under Graduate and Post Graduate Program

(3) To ensure safety and security

(4) To improve teaching, learning by use of ICT.

(5) Utilization of non-government funds.

(6) Alumni Association.

(7) Extra-curricular activities.

(8) To attract the student's attention towards the environment, sanitation, Water conservation, Energy Conservation, etc.

OUTCOMES OF THE STRATEGIC PLAN ARE MENTIONED BELOW:-

1.   Introduction of new UG Program- B.Com. with 60 seats, B.Sc. Bio.-60 Seats, B.Sc. Mathematics-60 Seats Started in 2016.

2.   In 2018 B.Sc. Bio. 100 Seats increased.

3.   The total student admitted in 2016 was- 342 and 1251 in 2020-21

4.   The girl's students participating in higher education rise from 2016 (140) to 2019-20 (583)

5.   A Well ICT room is available for the teaching-learning process.

6.   Maximum utilization of non-government funds.

7.   CCTV surveillance is updated covering all classrooms, courtyard Principal room, and entire college campus.

File Description	Document
Upload any additional information	[View Document](#)
strategic Plan and deployment documents on the website	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The institutional bodies consist of academic and administrative heads IQAC, HOD, Faculty members, various committees/cells, Administrative staff. The Principal plays their role as the academic and administrative head of the college. The collective efforts of IQAC, HOD, Faculty members, various committees and cells, administrative staff are present to assist the Principal in the discharge of duties for

efficient functioning.

The functioning of institutional bodies is displayed below-

ADMINISTRATIVE AND ACADEMIC HEAD-THE PRINCIPAL

The Principal position lies in the centric overall function of the institution. The main function of the Principal is to preside over the meeting for framing of plan, policies. Strategies with the help of IQAC Co-ordinator, Departmental head, Staff council secretary and delegate authority to the academic and non-academic staff for completion of assigned task within stipulated time with expected outcomes.

IQAC – The IQAC Co-Ordinator is the head of IQAC. It's Play an active role in performing all the academic and non-academic activities through proper planning, regular monitoring, and periodic review to ensure quality outcomes at each level. The IQAC by continuously examining improves academic and administrative performance.

HEAD OF DEPARTMENT(HOD) – The HOD is liable for this respective department by ensuring effective functioning. HOD allocate Subject to the junior teaching members. The HOD conveys meeting for execution of course teaching process, class assignment, internal assessment, departmental issues, and problem. Action taken is mostly focused on ensuring efficient functioning.

THE FACULTY MEMBER – The teaching faculty actively participated with students in the teaching-learning process. They are directly recruited through Chhattisgarh public service commission and vacant seats of sanctioned posts are temporarily fulfill by guest lectures by following the appointment, norms, and guidance laid down by C.G. Higher Education.

AUXILIARY BODIES (VARIOUS COMMITTEES/ CELLS)- This Auxiliary body helps The Principal in the smooth functioning of the college. The convener is the head of Various cells and committees. The main function of this committee is to help in performing the academic and administrative duties of the institution.

NON-ACADEMIC STAFF – This includes technician, lab attendant, peon, book lifter, night watchman, sweeper. They are accountable to the academic head.

SERVICE RULES, PROCEDURES, RECRUITMENT, AND PROMOTION – The C.G. Govt. Higher Education department rules and regulation is followed in service, procedure, recruitment, promotion of the academic and non-academic staff.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP (Enterprise Resource Planning) Document	[View Document](#)
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The Teaching and Non-Teaching Staff plays a vital role in the functioning of the Institution All the welfare facilities and services are provided to them for improving their discharge of duties and creating a congenial atmosphere in the working place. The welfare scheme fosters the staff council to provide its best to the institution through efficient functioning. All the welfare schemes or measures provided them as per the rules and regulations of C.G. Govt. higher education. They are as follows :

1) Casual leave.

2) Duty leave is given.

3) Medical leave.

4) Employer provident fund granted as per PF rules.

5) Family benefit scheme:- In case of death of an employee the compensation appointment is provided to one of the dependent family members.

6) Full paid maternity leave of 180 days and childcare leave of 750 days to all female employees.

7) Encashment of EL (earned leave) adds to the end of service.

8) Medical leave encashment.

9) RO water facility.

10) Vehicle stand.

11) Study leave for pursuing higher studies.

12) Wi-Fi facility.

13) CCTV camera to ensure safety and security.

14) Fire safety equipment as per regulation.

15) Festival advance of Rs. 8000/- is provided

16) Uniform is provided to peon and security guard, clerical staff.

17) Membership of group insurance scheme.

18) Help with the facilitation of bank loans.

19) Proper disbursement of Govt. welfare scheme to the employees.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload any additional information	[View Document](#)
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.4

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	2	2	1

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 3.08

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	0	0	0

File Description	Document
Upload any additional information	[View Document](#)
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	[View Document](#)
IQAC report summary	[View Document](#)
Details of teachers attending professional development programmes during the last five years	[View Document](#)

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The appraisal system of teaching and non-teaching staff is done by following various parameters. The main aim of this performance appraisal system is to improve the quality of staff.

Appraisal of the teaching staff: The performance appraisal system is followed after the collection of API forms, confidential reports, feedback forms from students, participation in orientation and training program, academic progress, execution of responsibilities, and their leadership effectiveness in heading various committees, carrying out the major and minor research projects, paper presentation, publication of articles in journals and books and participation in a national and international seminar, conferences are collected, analyzed. The principal evaluates these appraisal forms and then sends them to the higher authorities for final marking.

Appraisal of the non-teaching staff: The performance of the non-teaching staff is done by the Principal through the parameters, confidential reports. The employee with efficient performance is appreciated and the employee with poor performance are offered counseling to improve their performance with quality and efficiently

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Our college is a Govt. Institute where it goes through the process of audit. The following types of audit are conducted in our college is given below:-

Internal financial audit: The non -Government funds in nature is audited internally by the internal financial committee. This committee is constituted by the institutional head which comprises of senior-most experienced professor, office staff, and the Principal. It is made liable to show the financial status of the college. This audit is done on yearly basis i.e. in the financial year starting from 1st April to 31st March. This system carried out the internal audit of the college in February of every year.

External financial audit:-The institution's Govt. funds granted by the state Govt., University grant commission, central Govt. is audited by the external auditors. This audit is done as per the schedule of the Audit General and Higher Education department of C.G. The last external financial audit was done in the year 2013. The audit process consists of verifying vouchers of cash book, income, and expenditure, etc. This account of the institution provides information related to the financial position of the college to the interested stakeholders. This also provides information to the administration and management of the

college for preparing future plans, strategies, and action taken implemented accordingly as per requirement.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)
Any additional information	[View Document](#)
Annual statements of accounts	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institution receives funds during the past 5 years from student tuition fees, Govt. scholarships. It accelerates the development and promotion of academic excellence. These funds are properly managed and utilized through guidelines issued by the Govt. The DDO power is authorized by the Principal of the college. The purchase committee is constituted for the approval of purchases done in the college. The various Committee constituted for the proper monitoring of utilization of funds. The funds collected through student tuition fees were completely utilized in fulfilling the expenditures made on the salaries of teachers and workers under the Janbhagidari scheme implemented by the college. The allocation of funds for salary purpose are made through Govt.'s treasury. All the received funds were judiciously

expeditiously and transparency in the   Interest of all the stakeholders.

1. Maintenance Work
2. Cultural and sports activity
3. Upgradation of IT
4. Primary Requirement of college
5. T.A. and D.A.
6. Student welfare
7. Library
8. Lab Requirement
9. Furniture
10. Stationery

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The organizational position of the IQAC is next to the Principal i.e. authority, responsibility, and power lie greater as compared to any other cells/committee. IQAC prepares plans, strategies, policies at the top level. After framing plans, policies, strategies more emphasis is given for implementation at a lower level by the assistance of various cells/committees. IQAC has a significant role in the administration and management of the institution by continuous monitoring of all activities of the college.

The two best practices institutionalized as a result of IQAC initiatives are elaborated as follows:-

(1) Maximum utilization of library and special and special preference is given to the depressed student solely.

This maximum utilization of the library acts as the best initiative of IQAC. IQAC unites with the department of library conduct program to impart basic information student maximum utilization of library facilities in the student interest. The library award is given to students by conducting a quiz competition based on questions the syllabus, national, international issues, etc. The library in charge provides training on how to use library facilities within its regulatory framework so as to extract maximum benefits from the textbooks, books, magazines, and other study material available in the library. A separate reading is provided. The main motives behind this are to calculate the habit of visiting the library, reading book issuing, and studying from the books available in the library. The outcome of this practice is that books were maximum utilized by the student of the weaker section of the society for the notes preparing and

studies. The improvement of the academic result of the student shows the best practice of book reading.

ACADEMIC AND ADMINISTRATIVE AUDIT:- Academic and administrative audit is conducted at the end of every year by a committee constituted by the IQAC to maintain the quality in the institution the committee evaluates the performance of the teachers in group and in person. The evaluation is based on the proforma of self-appraisal submitted by the teachers, the confidential reports by the Principal, Feedback from the students, etc.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

The IQAC is the first and foremost auxiliary body of the college. The main function of reviewing the teaching-learning process. Structures and methodologies of operation and learning outcomes at periodic intervals are performed by the IQAC. IQAC keeps continuous monitoring on each and every activity of the teaching-learning process and mainly focuses on the achievement of the academic plan as per the academic calendar. The teaching-learning process is reviewed and improvement implemented based on the IQAC recommendation. The incremented improvement in various activities by performing the feedback analysis of the stakeholders and action-taken is based on the analysis of feedback.

 Feedback analysis of stakeholders:- The college IQAC collect feedback from stake holder's i.e. student, teacher, alumni, parents, etc. Is taken during the last two months of every academic session. This feedback is meticulously analyzed by the IQAC members. The response and suggestions of the stakeholders are integrated into the action plan of IQAC for the upcoming academic session.

  Action is taken based on the analysis of feedback:- On the basis of the analyses of the feedbacks collected from the stakeholders i.e. Students and Teachers, alumni, parents during the past 5 years i.e. 2015 to 2020, several actions have been taken hitherto by the college Administration & IQAC to facilitate the student in their continuous process of learning and to facilitate the teachers in their persistent process of teaching and thereby improving the student-centric amenities, teaching tools, educational quality and administrative efficiency of the college. A consolidated list of these actions undertaken during the last 5 years is provided below.

·   Enhancement of women's safety & security in college campuses.

·   Augmentation of admission opportunities in the College.

·   Infrastructure augmentation of academic and physical facilities in College.

·   Construction of a new cycle stands inside the college campus.

·   Facilitiesthe availability of a high-speed Wi-Fi facility on the College campus.

·   Enhancement of seating capacity of the College.

·   Improvement in Common Room facilities of the College.

·   Enhancement of toilet facilities in the College.

·   Enhancement of RO drinking water facility in the College.

·   Enhancement of cultural and sports activities and events in the College.

·   Enhancement of ICT-based teaching-learning aids and tools in the College.

·   Upgradation of the classroom by installing LCD projector with fixed/foldable screen in the College.

·   Increment in the numbers and usage of green Boards in the College.

·   Strict adherence to student-teacher attendance regularity in the College.

·   Timely completion of internal assessment, quarterly, and model exam in College.

·   Timely completion of Lab courses & practicals as per the teaching plan.

·   Establishment of Student Help Desk in the College.

·   Introduction and commencement of two new academic programs namely B.sc, B.com in the college.

Timely completion of syllabus curriculum and co-curricular activities in the college as per the academic calendar.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: E. None of the above

File Description	Document
Upload e-copies of the accreditations and certifications	[View Document](#)
Upload details of Quality assurance initiatives of the institution	[View Document](#)
Upload any additional information	[View Document](#)
Paste web link of Annual reports of Institution	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The girl's students in our college are given equal importance as boys. The Institution is sensitized towards girls' issues. More emphasis is given towards the promotion of gender equity by organizing various curricular and extracurricular activities for them. The main motto for the promotion of gender equity is to make their competence enough to establish their importance in society by imparting higher education. Apart from higher education legal, physical, Medical awareness program is conducted throughout the year to combine efforts of NSS and NCC units. Internal complaint cell, Grievance redressal cell, Women cell, Discipline committee, Anti-ragging committee is established in our college to provide a safe, congenial and healthy atmosphere to flourish the hidden talents of girls students by encouraging them to participate in the various curricular and co-curricular activities organized in the college campus.

Institution shows gender sensitivity in providing facilities such as follows:-

(a)   Safety and security:-The Institution consists of various committees such as the Anti-ragging cell, Discipline committee, grievance redressal cell, and Woman cell which aim is to ensure safety and security. The college organizes various lectures, seminars for quality education and creating awareness among girls students in respect to their fundamental rights, Human rights as well as laws regarding domestic violence and sexual harassment. CCTV camera surveillance is present in our college for monitoring any kinds of misbehaving against girls students.

 (b) Counselling:- The Institution emphasis more on girls students by taking care of their raised issue as well as a complaint by internal complaint cell. The personal counseling of female students is done by female staff as per the situation required. The discipline committee focuses on creating ethical values among students so that the incidence of misbehavior against women can be observed on the campus.

 (c) Girls Common room:- The separate common room is provided in the college equipped with facilities such as a first aid kit, sanitary napkin, mirrors, chairs, Wi-Fi connectivity, etc. for female students. This room is helpful in providing relaxation to them.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)
Link for annual gender sensitization action plan	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation

measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

The college manages the degradable and non-degradable waste in the following ways:-

(1) Solid waste management:- Solid waste includes waste paper, metal pins, threads, cardboard, torn-out files, and folders, etc. generated through routine works. The workers collect, segregate and compile the waste material in respective dustbins i.e. red (for biodegradable) and yellow (for non-biodegradable waste). This waste is disposed of in a solid pit dug inside the college campus. The old newspaper and old furniture are sold out.

(2) Liquid waste management:- The liquid waste i.e. sewage waste is passed into the underground septic tank. The proper drainage system is available for polluted water generated from washing hands and utensils and other activities performed. The liquid waste material is disposed of by the municipal workers.

(3) Biomedical waste management:- The biomedical waste includes waste material from the lab, sanitary pads are generated on regular basis disposed of in the dustbin.

(4) E-waste management:- This e-waste includes old/outdated, damaged, non-working, and repaired computers, monitors, printers, CDs, old electronic devices i.e. circuits, motherboards, and calculators are sold as scrap after destocking.

File Description	Document
Any other relevant information	[View Document](#)
Link for Geotagged photographs of the facilities	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)
Any other relevant information	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	[View Document](#)
Geotagged photos / videos of the facilities	[View Document](#)
Any other relevant documents	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**

2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: C. 2 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	[View Document](#)
Certification by the auditing agency	[View Document](#)
Certificates of the awards received	[View Document](#)
Any other relevant information	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: D.1 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	[View Document](#)
Geotagged photographs / videos of the facilities	[View Document](#)
Details of the Software procured for providing the assistance	[View Document](#)
Any other relevant information	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The Institution inculcates the ethical, moral, and social values among students through social justice, providing equal opportunities, democratic freedom, tolerance, and respect for all religions. The discipline committee work for bringing discipline and unity among students. The college conducts several cultural activities, invites motivational speakers i.e. artists, activists, thinkers, and social workers to deliver speeches, lecture acts, and motivate the student to actively participate in social, religious, socio-economic activities to contribute to society to a greater extent. The college mainly focuses on creating unity in diversity. The inclusive environment boosts social empowerment for socio-economic growth and development.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

All Indian citizens are abiding by the Indian constitutional obligations. This is the first and foremost obligation of all the citizens of their respective countries to reflect nationality. Our Institution is very sensitive toward this constitutional issue. Every year on 26th November "Constitution day" is celebrated in our college. The organizing committee organizes various activities i.e. slogan, oath-taking ceremony, rangoli, essay, speech competition, etc. based on constitutional obligation the national unity day is also celebrated in our college reflecting the main motto of Unity In Diversity. The human rights day celebration also adds human awareness towards their fundamental rights, fundamental duties, and responsibilities. International Democracy Day is celebrated on 15th September every year with the main motto is " of the people, by the people, for the people". The college initiatives were taken and activities organized to sensitize the student and staff in the college towards constitutional obligations during the last 5 years are provided in the given link.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	[View Document](#)
Code of ethics policy document	[View Document](#)
Any other relevant information	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The institution organizes various national and international commemorative days, events, and festivals to inculcate and nurture the principles like sacrifice, dedication, devotion, struggle, patriotism, equality, nationality, brotherhood, humanity, quality in students,s, and teachers. These events inspire the youth mentally bringing change in the society, nation, and globally as a whole. The celebration of Independence Day, Republic day, Birth and death anniversary of prominent leader, freedom fighter teaches dedication towards the nation, spreading of education towards deprived and lower economy class students of society. NSS Volunteers and NCC Cadets play a major role in the celebration of the birth and death anniversary of famous personalities like Mahatma Gandhi, Lokmanya Tilak, Swami Vivekananda, Baba Saheb Ambedkar, Pt. Jawaharlal Nehru, Dr. Radhakrishnan, Sardar Vallabhbhai Patel, Subhash Chandra Bose, Dr. A.P.J.Abdul Kalam, and Others. The celebration motivates students to make their contribution towards the welfare of society by making public awareness through social issues

File Description	Document
Link for Geotagged photographs of some of the events	[View Document](#)
Link for any other relevant information	[View Document](#)
Link for Annual report of the celebrations and commemorative events for the last five years	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

1. Best practice

Title- "WOMEN EMPOWERMENT "

The objective of the practices-

To spread awareness among women related to education, health, and hygiene.

To improve the miserable conditions of the women in society.

To promote women for start-up and development of entrepreneurial skills to enhance their socio-economic status.

Promotion of gender equity.

The Context:-The survey was conducted in the neighboring village of Sari, Talpur, and Biranpur nearby the students and faculty of Govt. Gajanan madhav Muktibodh College Sahaspur-lohara. During the time of the survey, the problem arose related to women's condition. The subject like education health and hygiene condition of women was very miserable. There is a lack of health facilities the physical health of women and children was very low. Due to poverty and unemployment the maximum strength of women facing the problem of malnutrition. The less purchasing power of healthy foods results in getting contaminated with various diseases like malnutrition, anemia, sickling, a physical and mental weakness which leads to rising in high death rate, high infant mortality rate. The literacy rate of women was low as compared to men. The women and the girls are highly influenced by the traditional culture of society. Earlier girls' education was provoked because of traditional thought of older generation prevailing in the society. They use to indulge the women and girls in domestic and agricultural activities. They are not given equal opportunities like men. The right to education was snatched away from them the women were not aware of hygiene. This hygiene factor also results in spared of communicable diseases in the locality

The practice:- The college established a women's cell on 17 Sep. 2016 which includes female staff as chairpersons and members. The women cell and students of NSS/NCC units collectively came forward to eradicate the women and children problems by organizing health awareness programs, spreading awareness of the right to education, the entrepreneur skill-developing program in the respective villages. The Sarpanch of the respective village also contributes a lot by giving permission for organizing programs and providing information related to prevailing issues of the village. The health worker and Anganwadi worker, women cell, NCC/NSS unit jointly reunite to solve the health issue by proactively participating and contributing towards prenatal and postnatal care of pregnant women, newly born care of infants, children, women. Immunization program and nutritional care of all children below 6 years of age, monitoring regular health and medical check-ups of rural women and children. They also impart education and health tips in the local language to pregnant/nursing mothers and their infant kids about nutrition and personal hygiene. Sarpanch adds panchayat level persuading the parents of girls to prepare their daughters for higher education.

Evidence of success:- The combined practice of women cells, students of the NSS/NCC unit results in improved health facilities which lead to lower infant mortality. The women are now physically and mentally fit to face the various challenges of society. The health awareness program results in women being now aware of health and hygiene. Now the number of people affected by communicable diseases is lesser

Problems encountered and resources:- The objective of the title would be fully achieved by proper support and information provided by Sarpanch and villagers. The problem face in collecting the information from door to door questioning, collection of data, changing the traditional thought of old generation villagers was very challenging.

2. Best practice

Title of the best practices- "Improving the greenery of a college campus by the construction of botanical garden and tree plantation "

The objective of the practice:-

To preserve the various species of flora.

To make the college environment eco-friendly.

To Increase student participation in tree plantation activities.

To make an aware student for maintaining a proper balance between the human and environment.

The context:- The college is situated in a rural area. But due to the establishment of small mining industries the environment in these areas pollution problem is seen. The college administration made efforts in making people aware of balancing the environment to support the ecosystem.

The Practice:- The college administration with the help of the NCC/NSS unit organized various cleanliness activities on a college campus, tree plantation, cutting the grass and unwanted shrubs, beautifying the campus by helping in putting muds in the whole campus. Environmental awareness programs such as guest lectures, slogans, essay writing, plat decoration competition, etc were organized every year. The college administration with the public work department jointly contributes towards the beautification of the college campus by constructing and developing a botanical garden. The botanical garden and college campus consists of various varieties of flora including flowering plants, medicinal plants, herbs, trees, shrubs, etc. The trees are planted and taken care of it by NCC/NSS unit. The continuous monitoring was done by the college administration. An eco-friendly environment is created on a college campus.

Evidence of success:- The collective efforts of college administration, NSS/NCC units, and PWD results in establishing a beautiful botanical garden at present. The campus is surrounded by tall trees which creates a cool environment. The successful conduction of green audit. The college has a plastic-free, and greenery environment i.e. trees, shrubs, flowers, medicinal plants, etc. The students of all disciplines voluntarily participate in all activities related to clean campus and conservation of nature.

Problems encountered and Resources required:- Financial constraints are one of the problems faced by

the college administration. Though this financial constraint was solved with the help of the public work department. The students from rural areas are less literate and aware of these environmental practices. To inculcate environmental awareness among villagers, Students was difficult for the college administration.

File Description	Document
Link for Best practices in the Institutional web site	[View Document](#)
Link for any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The Government Gajanan Madhav Muktibodh college, Sahaspur Lohara as an institution of higher education carries various distinctiveness to its priority and thrust. As the mentality of the majority of the citizens residing in the Lohara district is very protective and usually, they hesitate to migrate to other developed cities for livelihood, Also the development of this tehsil has started recently even after the formation of the state thus the people are still reluctant for change. Our institution has thus tried its best to change the *attitude and lifestyle* of the people by creating *social awareness* and boosting morale responsibilties towards society. For attaining these objectives, the college has conducted various activities adding to its distinctiveness are as follows:-

- the college carriage - Government Gajanan Madhav Muktibodh college, Sahaspur Lohara swatchta campaign in near by village biranpur through skills, speech, slogan , rally the main aim is to cleanliness awareness villgess. the students conducted the cleanliness drive in villages to use toilet, borewells, writing slogab and massage on fench wall, performing, cleaning over a temple area , ponds , drainge system , door to door visiting , motiving village to use toilet.
- Achieve- under swathch bharat college received
- Swachhta Campaign and Rally:- The NCC cadets and NSS volunteers participate in the Swachh Bharat summer internship program and the college organizes the Sawachhta rally every year to create awareness among the student and public.
- Creating Social Awareness:- The college is situated in rural areas where social problems like poverty, illiteracy, unemployment, malnutrition, child marriage, the spread of sickling in the Patel and Sahu communities are prevailing. The college since 31 years performing social awareness activities in the locality. The various program is organized at the village level. More effort is being taken in the backward areas of the region. Our faculty and students of NCC/NSS units visited backward areas where 7 days NSS Camp was held.
- Employability:- Our college carries an important distinctiveness in the field of employability. The pass out students from our college has been self-employed running the self-financed business like computer center, tailoring shop. They are generating employment opportunities by providing

training and computer education to the students of the SAHASPUR LOHARA region. Some of them are serving their valuable service in Chhattisgarh police department of different district

- College Greenery Environment:- The college campus is adorned with a lush greenery environment. The botanical garden, dedicated to the collection, cultivation, and display of a wide range of herbs, shrubs, trees, and flowering plants, etc.
- Extension Activities:- Summer internship program, women empowerment program, cleanliness/Swachhta Abhiyan collectively organized by NCC/NSS units.

File Description	Document
Link for appropriate web in the Institutional website	View Document
Link for any other relevant information	View Document

5. CONCLUSION

Additional Information :

The Govt. Gajanan Madhav Muktibodh College Sahaspur-Lohara, District-Kabirdham C.G. has situated 500 meters away from state highway No. 5. This District is rich in minerals and Forestry. The college is attached to the Maikal Range of C.G. This region is rich in flora and fauna. The college campus is covered by greenery and a cool environment. The various species of flora and fauna are found. The college aims at enabling the students to accept new challenges and including moral values, Since its establishment the college has been a reputed and socially responsible institution in academic, sport, and cultural fields.

Concluding Remarks :

The Government Gajanan Madhav Muktibodh College, Sahaspur-Lohara was established in 1989 has been playing a pivotal role in spreading higher education in Sahaspur-Lohara Block, District-Kabirdham in Chhattisgarh state. The college is conscious about maintaining the sustainability of the environment by adopting greener practices such as the use of bicycles, cycles, public transports, a plastic-free environment eco-friendly environment, the use of LED Lights, etc as much as possible.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.3	**Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years** 1. **Academic council/BoS of Affiliating university** 2. **Setting of question papers for UG/PG programs** 3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses** 4. **Assessment /evaluation process of the affiliating University** Answer before DVV Verification : D. Any 1 of the above Answer After DVV Verification: D. Any 1 of the above
1.3.3	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year** 1.3.3.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 22 Answer after DVV Verification: 0 Remark : The document provided by HEI is not relevant to the metric.
1.4.1	*Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders* *1) Students* *2)Teachers* *3)Employers* *4)Alumni* Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: B. Any 3 of the above
1.4.2	**Feedback process of the Institution may be classified as follows:** **Options:** 1. **Feedback collected, analysed and action taken and feedback available on website** 2. **Feedback collected, analysed and action has been taken** 3. **Feedback collected and analysed** 4. **Feedback collected** 5. **Feedback not collected**

	Answer before DVV Verification : B. Feedback collected, analysed and action has been taken
	Answer After DVV Verification: C. Feedback collected and analysed
	Remark : Input edited as per the document provided in clarification.
2.1.1	**Average Enrolment percentage (Average of last five years)** 2.1.1.1. **Number of students admitted year-wise during last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1251	976	709	608	342

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
494	465	412	379	230

2.1.1.2. **Number of sanctioned seats year wise during last five years**
Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1520	1420	1330	1060	840

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
500	500	500	500	410

Remark : 1) For the metric 2.1.1.2 the input is edited with reference to the clarification document provided in 1.2.1 metric. 2) The sanction intake document is uploaded under metric 1.2.1 3) As per SRA there are total 5 programs & the input is edited accordingly. 4) For metric 2.1.1.1 the input is edited by considering only 1st year student provided by HEI.

2.1.2	**Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)** 2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1136	906	658	546	319

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17

| 290 | 290 | 290 | 290 | 238 |

Remark : 1) The input is edited w.r.t. 2.2 metric. 2) seats filled against reserved categories can not be more than number of seats earmarked for reserved category.

2.3.3	**Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)** 2.3.3.1. Number of mentors Answer before DVV Verification : 14 Answer after DVV Verification: 14
2.4.2	**Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)** 2.4.2.1. **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years** Answer before DVV Verification: {TABLE1} Answer After DVV Verification : {TABLE2} Remark : Ph.D. certificate is not provided by HEI hence the input is edited.
2.4.3	**Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)** 2.4.3.1. **Total experience of full-time teachers** Answer before DVV Verification : 14 Answer after DVV Verification: 75 Remark : DVV partner has asked for the experience certificate but the HEI has not provided hence w.r.t. 3.1 metric the input is edited.
3.4.2	**Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years** 3.4.2.1. **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.** Answer before DVV Verification:

TABLE1:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	1

TABLE2:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	01	01

Remark : The document provided in clarification is not relevant to the metric, hence with reference to previous document the input is considered.

3.4.3

Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

3.4.3.1. **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
10	10	10	10	10

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2	3	5	4	4

Remark : Input edited as per the report & photos provided by HEI.

3.4.4

Average percentage of students participating in extension activities at 3.4.3. above during last five years

3.4.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
100	100	100	100	100

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
26	42	75	62	60

	Remark : Input edited as per the attendance document provided by HEI.
3.5.1	**Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year** 3.5.1.1. **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years** Answer before DVV Verification:

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
10	10	10	10	10

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : Input edited as per the document provided by HEI.

4.1.3	**Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** *(Data for the latest completed academic year)* 4.1.3.1. Number of classrooms and seminar halls with ICT facilities Answer before DVV Verification : 4 Answer after DVV Verification: 0 Remark : DVV partner asked for the geotagged photo but HEI has not provided hence the input is edited.
4.1.4	**Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)** 4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)** Answer before DVV Verification:

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
20	17	20	14	8

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

4.2.2	**The institution has subscription for the following e-resources** 1. **e-journals**

2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

Answer before DVV Verification : D. Any 1 of the above
Answer After DVV Verification: E. None of the above

4.2.3	**Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**
	4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0.36	0.35	0.30	0.30	0.19

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2.89	2.99	3	3.64	0

Remark : Input edited as per the pdf uploaded by HEI

4.2.4	**Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year**
	4.2.4.1. Number of teachers and students using library per day over last one year
Answer before DVV Verification : 14
Answer after DVV Verification: 3

4.3.3	**Bandwidth of internet connection in the Institution**
	Answer before DVV Verification : D. 5 MBPS – 10 MBPS
Answer After DVV Verification: C. 10 MBPS – 30 MBPS
Remark : Input edited as per the bill provided in clarification document.

4.4.1	**Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**
	4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

20	17	20	14	8

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2.539	1.039	4.14	3.02	3.028

Remark : Input edited as per the pdf page no. 11 onwards.

5.1.2	**Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years**

5.1.2.1. Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
610	785	479	449	246

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.1.3	**Capacity building and skills enhancement initiatives taken by the institution include the following**

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV Verification : C. 2 of the above
Answer After DVV Verification: D. 1 of the above
Remark : Option 4 is considered as per the document provided by HEI.

5.1.4	**Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

15	110	90	70	50

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.1.5	**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**
	1. **Implementation of guidelines of statutory/regulatory bodies**
	2. **Organisation wide awareness and undertakings on policies with zero tolerance**
	3. **Mechanisms for submission of online/offline students' grievances**
	4. **Timely redressal of the grievances through appropriate committees**
	Answer before DVV Verification : A. All of the above
	Answer After DVV Verification: B. 3 of the above
	Remark : Option 1,2 & 3 has been considered because in pdf page no. 31 the offline student grievance has been received but the redressal of the same is not found hence edited accordingly.
5.2.2	**Average percentage of students progressing to higher education during the last five years**
	5.2.2.1. **Number of outgoing student progression to higher education during last five years**
	Answer before DVV Verification : 28
	Answer after DVV Verification: 12
	Remark : Input edited as per the admission letter or I card provided by HEI.
5.2.3	**Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**
	5.2.3.1. **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations*, etc.)*) year-wise during last five years**
	Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5	0	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.2.3.2. **Number of students appearing in state/ national/ international level examinations**

(eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5	0	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.3.1	**Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.** 5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.** Answer before DVV Verification: {{T1}} Answer After DVV Verification : {{T2}} Remark : Certificate submitted by HEI is not relevant to the metric.

Table {{T1}}:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	0	0

Table {{T2}}:

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	0	00	00

5.3.3	**Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)** 5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years** Answer before DVV Verification: {{T3}} Answer After DVV Verification : {{T4}}

Table {{T3}}:

2020-21	2019-20	2018-19	2017-18	2016-17
0	36	30	15	10

Table {{T4}}:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

6.2.3	**Implementation of e-governance in areas of operation** 1. **Administration** 2. **Finance and Accounts** 3. **Student Admission and Support** 4. **Examination** Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : Option 1, 3 & 4 are considered as per the clarification document.
6.3.3	**Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years** 6.3.3.1. **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years** Answer before DVV Verification: {table1} Answer After DVV Verification : {table2} Remark : Input edited as per the report and photos submitted by the HEI.
7.1.5	**Green campus initiatives include:** 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants** Answer before DVV Verification : A. Any 4 or All of the above Answer After DVV Verification: A. Any 4 or All of the above
7.1.6	**Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:** 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions / awards** 5. **Beyond the campus environmental promotion activities**

Answer before DVV Verification table:

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	2	2	2

Answer After DVV Verification table:

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	2	2	1

	Answer before DVV Verification : C. 2 of the above
	Answer After DVV Verification: C. 2 of the above
7.1.7	**The Institution has disabled-friendly, barrier free environment** 1. **Built environment with ramps/lifts for easy access to classrooms.** 2. **Divyangjan friendly washrooms** 3. **Signage including tactile path, lights, display boards and signposts** 4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment** 5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: D.1 of the above Remark : Option 1 is considered as per the geotagged photos.
7.1.10	**The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.** 1. **The Code of Conduct is displayed on the website** 2. **There is a committee to monitor adherence to the Code of Conduct** 3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. **Annual awareness programmes on Code of Conduct are organized** Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
103	103	103	86	69

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
149	149	149	123	97

1.2	**Number of programs offered year-wise for last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	4	4	4

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	5	5	5

2.1 **Number of students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1251	976	709	608	342

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1251	976	709	608	342

2.2 **Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
882	824	771	615	470

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
290	290	290	290	238

2.3 **Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
334	173	94	82	27

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
334	181	113	96	38

3.1 **Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
14	14	14	14	14

	Answer After DVV Verification:				
	2020-21	2019-20	2018-19	2017-18	2016-17
	14	13	14	14	12

3.2	**Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
15	15	15	15	15

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
14	14	14	14	14

4.1	**Total number of classrooms and seminar halls** Answer before DVV Verification : 11 Answer after DVV Verification : 7

4.2	**Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
20	17	20	14	08

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
14.18	15.12	16.78	11.62	4.24

4.3	**Number of Computers** Answer before DVV Verification : 04 Answer after DVV Verification : 3